



Petition for Change of Faculty Advisor

Instructions: This form is to be completed when:

1. your current faculty advisor is no longer on the William James College faculty **or**
2. when you would like to request a change of faculty advisor

In either case, students are encouraged to seek a new faculty member of their choosing. If you do not have a specific faculty member to request, please check "Please Assign" box in PART I. You should then obtain your current faculty advisor's signature approving this request and submit this form to the Dean of Students for review and then to the Department Chair. The Chair will then submit this form to the Registrar.

PART I: To be completed by the student

Student ID #: _____ Student Name: _____

Year in Program: (Check one): I II III IV V+

Current Advisor: _____

Requested Advisor: _____ or Please Assign

Reason (s) for Change of Faculty Advisor: _____

PART II: Current Advisor's Approval:

Comments: _____

Current Advisor's Signature

Date of Approval

PART III: Requested Advisor's willingness to serve: (signature of requested advisor's willingness to serve does not constitute an official change, must be approved by the Department Chairs.)

Comments: _____

Requested Advisor's Signature

Date of Approval

PART IV: Dean of Students Review: Comments and Recommendations:

Dean of Students Signature

Date of Approval

PART V: Department Chair: Petition Approved Disapproved

Department Chair's Signature

Date of Approval