

Registrar's Office - Contact Information

Position	Staff	Office Responsibilities
Assistant Registrar:	Sonji Paige Room 116A sonji_paige@williamjames.edu 617 327.6777 ext. 1525	New Student Forms Student Change Forms Process Transfer Credit Official Transcript Request-M-Z Declaration of Concentrations Managing Development/Changes of Course Schedule Registrations & Course Withdrawals Directed Study Forms Final Grade Entry, Incompletes Enrollment & Degree Verification Events Request for Room Usage
Associate Director Contracts:	Anna Lyons Room 116B Anna.lyons@williamjames.edu 617-327-6777 ext. 1504	Assist with Registration Activities Official Transcript Request-A-L Manages Special Projects Full Withdrawals from WJC Leave of Absence