FERPA Hold Form
Request to Block the Release of All Directory Information
Office of the Registrar

WJC, in compliance with the Family Educational Rights and Privacy Act of 1974, has designated a listing of DIRECTORY INFORMATION, which may be found on the Registrar’s Office web page under the FERPA heading.

WJC may disclose any Directory Information without the student’s prior written consent, unless the Registrar’s Office is notified in writing to the contrary. This form serves to notify the Registrar’s Office that the student listed below has made such a request.

This request is good until a Student Graduates or Separates from the Institution

WJC ID #: __________

Print your Name: ____________________________________________

Cell phone number: _________________________

Personal email: ____________________________

I have read and understand the request that I am signing.

__________________________________________________________________________

Student Signature

__________________________________________________________________________

Date

Revised 4/15/15